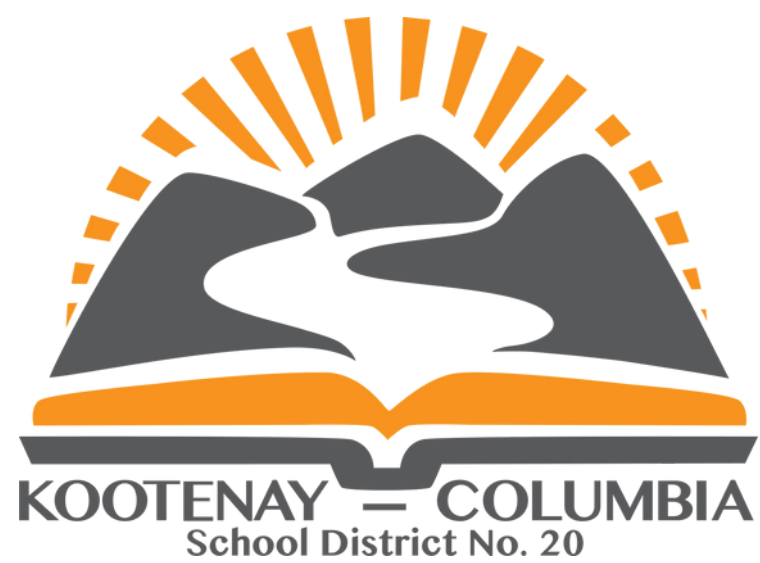




Insufficient Evidence (IE)

Grade 10-12

What to do when a student has not been successful in a secondary course

IE

F

Insufficient Evidence (IE) is used to alert parents, caregivers, and students when students have not provided sufficient evidence of learning in relation to the learning standards. This means that teachers do not have enough information to adequately assess a student.

The letter grade "F" may only be assigned IF an "IE" (Insufficient Evidence of Learning) grade has previously been assigned for that course.

Typical Instances for 'IE'

- Based on the student learning profile, the student requires additional time to demonstrate evidence of learning.
- A student is having some physical, mental health, and/or wellness challenges
- Family responsibilities (work to support family, caring for a family member, tragic event/death in family)
- Recently transferred: new school, new to course
- Significant absences

During the Term

- Complete Early Identification of IE Form (Learning Plan timeline should not extend beyond end of course)
- Provide Copy to Principal, School Counselor, and Parents/Guardians
- Assign 'IE' in MyEdBC
- Make reference to plan in Learning Update Comments

End of Course

- Complete End of Course of IE Form (Establish timeline for completion)
- Provide Copy to Principal, School Counselor, and Parents/Guardians
- Assign 'IE' in MyEdBC
- Make reference to plan in Summary of Learning Comments

Should the student and/or parent(s) not wish to complete the plan, convert the letter grade to 'F' and enter the current course % in MyEdBC

Should the student not submit the appropriate documentation from the Learning Plan by the end date, convert the letter grade to 'F' and enter the final course % in MyEdBC

F

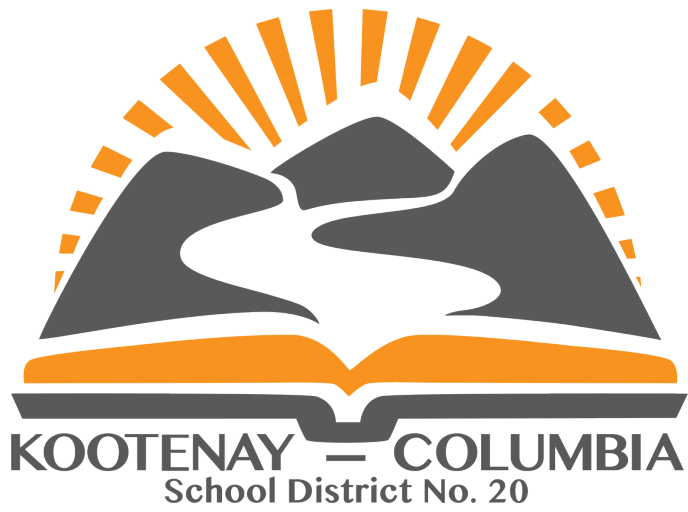
Upon successful completion and submission of the 'IE' Individual Learning Plan by the student, the teacher and/or Student Support Team shall review the submission

An adjudication process shall determine the final letter grade and course % to be assigned to the student for the course in MyEdBC.

A

C-

F



Early Identification of Insufficient Evidence (IE)

Grade 10-12

Student Name:

Teacher Name:

Student Grade:

Course:

Date:

Current Course %:

Requirements Before Considering IE

(check all that have been completed)

☐

Read Student File (IEP etc.)

☐

Communication with Student Counselor

☐

Communication with Student

☐

Consult with School Base Team (if applicable)

☐

Communication with Family

☐

Check-in with Indigenous Connections
Teacher (if applicable)

☐

Communication with School Principal/Vice-Principal

Communication with Family has Taken Place via:

☐

Email - Date(s):

☐

Phone Call - Date(s):

☐

In Person - Date(s):

Student Contextual Information

☐

Attendance

☐

Family Responsibilities

☐

Wellness

☐

Lack of Engagement

☐

Other:

Supports/Interventions Offered (choose all that apply)

Individual Learning Plan - IE

Family/Student has accepted the plan:

☐

YES

(Enter 'IE' into MyEdBC)

☐

NO

(Convert to 'F' and enter current course % in MyEdBC)

Confirmation of acceptance of the plan took place via:

☐

Email

☐

Phone call

☐

In person meeting

☐

Other:



DATE

Communication of refusal of the plan took place via:

☐

Email

☐

Phone call

☐

In person meeting

☐

Other:



DATE

Essential Curricular Competencies Needing to be Demonstrated:

(in order to convert "IE" to a letter grade)

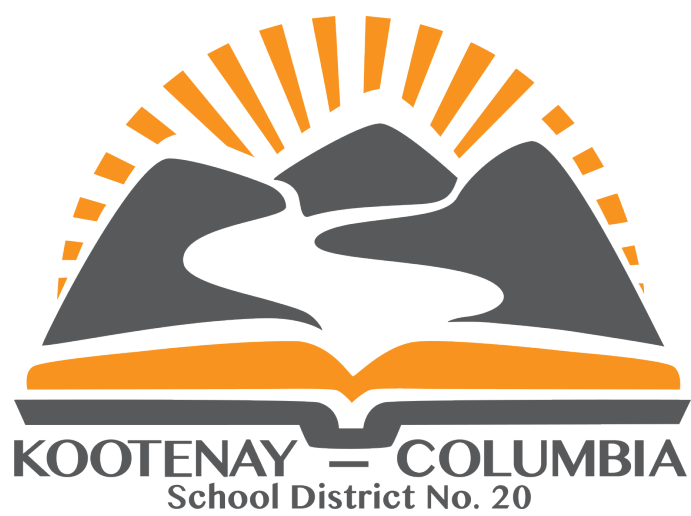
Project(s)/Assignment(s) to be completed:

(in order to demonstrate essential curricular competencies)

Projected Date for Completion:



Once complete, please provide a copy to the Principal, School Counselor, and Parents/Guardians. If assigning an IE grade on the written learning update, reference to the plan must be included in the descriptive feedback comment.



End of Course Insufficient Evidence (IE) Grade 10-12

This form is required when submitting and 'IE' for a student.

At the end of a course students may receive and "Insufficient Evidence" (IE) if they have not provided sufficient evidence of learning, in relation to the Curricular Competencies, to pass the course. This means teachers do not have enough evidence (observations, conversations, and other demonstrations of learning) to assess student learning adequately and accurately. When an "IE" has been assigned, teachers, students, and families work together to discuss the situation, including:

- the areas where evidence of learning is unavailable
- the potential needs of the student
- possible solutions and supports

Teachers should provide a description of student needs, clear timeline, and a specific plan of action to arrive at a possible solution.

Student Name:

Teacher Name:

Student Grade:

Course:

Date:

Current Course %:

Additional Support Team Members

☐ Principal/Vice-Principal

☐ Counsellor

☐ SST

☐ Other

Requirements Before Considering IE

(check all that have been completed)

☐ Read Student File (IEP etc.)

☐ Communication with Student Counselor

☐ Communication with Student

☐ Consult with School Base Team (if applicable)

☐ Communication with Family

☐ Check-in with Indigenous Connections Teacher (if applicable)

☐ Communication with School Principal/Vice-Principal

Communication with Family has Taken Place via:

☐ Email - Date(s):

☐ Phone Call - Date(s):

☐ In Person - Date(s):

Student Contextual Information

Provide a snapshot of student story/rationale for why the student may not have been able to demonstrate learning across all curricular competencies:

Individual Learning Plan - IE

Family/Student has accepted the plan:

☐ **YES**
(Enter 'IE' into MyEdBC)

☐ **NO**
(Convert to 'F' and enter current course % in MyEdBC)

Confirmation of acceptance of the plan took place via:

- ☐ Email
- ☐ Phone call
- ☐ In person meeting
- ☐ Other:



DATE

Communication of refusal of the plan took place via:

- ☐ Email
- ☐ Phone call
- ☐ In person meeting
- ☐ Other:



DATE

Essential Curricular Competencies Needing to be Demonstrated:

(in order to convert "IE" to a final letter grade)

Project(s)/Assignment(s) to be completed:

(in order to demonstrate essential curricular competencies)

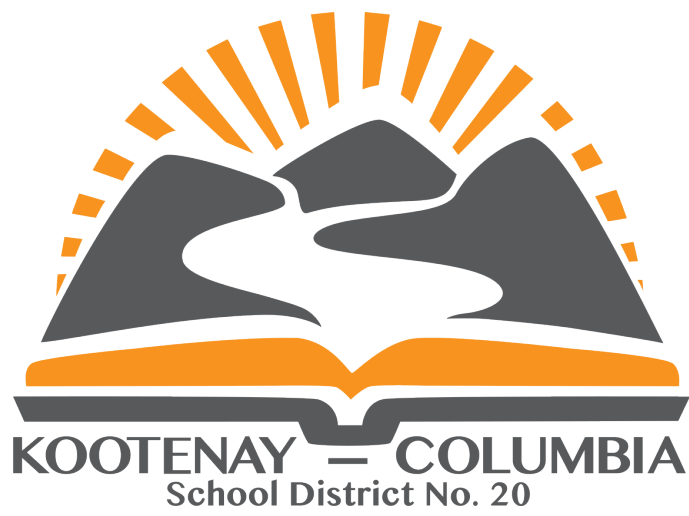
☐ Specific Evidence of Learning to be completed is attached (**REQUIRED**)

SELECT ONE

☐ I plan to work through the Learning Plan- 'IE' process with the student

☐ I need support from the Student Support Team in completing the Learning Plan - 'IE' process with the student

Once complete, please provide a copy to the Principal, School Counselor, and Parents/Guardians. If assigning an 'IE' on the Summary of Learning, reference to the plan must be included in the feedback.



Individual Learning Plan (IE) Evidence of Completion Grade 10-12

Principal/Vice-Principal to Complete:
(in collaboration with classroom teacher)

Evidence provided:

Person responsible for Assessment and Grade/Percentage
Conversion:

COMPLETED

☐ **YES**

Convert 'IE' to the appropriate letter grade

Percentage

☐ Enter Plan
Completion Date



DATE

☐ Print this document and provide a copy to the
Principal/Vice Principal and School Based Team

INCOMPLETE

☐ **NO**

Convert letter grade to 'F'

Percentage

☐ Enter Plan End Date



DATE

☐ Print this document and provide a copy to the
Principal/Vice Principal and School Based Team

Path Forward

Indicate further plans or suggestions of support for this student