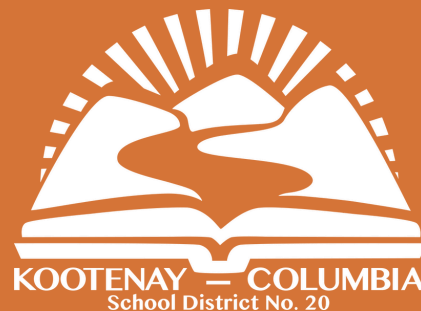


# Insufficient Evidence KCSD



## It is rare to use the IE at the Elementary level.

When teachers do not have sufficient evidence of student learning due to special circumstances such as extended absences or personal challenges, the following procedure must be followed:

### Collaboration

- Teacher(s), Admin. School-based Team and families must collaborate to decide whether to use IE or convert it to a proficiency scale indicator.
- Progress should be reviewed each term to determine if the IE can be converted.

### Support Plan

If an IE is decided upon, a plan for support must be created so the IE can be converted to another proficiency scale **within one year**.

The plan should include:

- **Areas of Strength:** Identify what the student does well
- **Areas of Growth:** Pinpoint where the student needs improvement
- **Action Plan:** Outline strategies and actions to help the student meet the learning standards.
- **Ongoing communication** between teachers, parents, and the student is crucial to monitor progress and adjust the plan as needed

### Reporting

- **Proficiency Scale Indicator:** Leave the proficiency scale unmarked.
- **Descriptive Comment:**

"There is currently insufficient evidence to accurately assess [student name]'s proficiency in [subject]. A support plan has been put in place to support [student name]'s learning over the next year so a proficiency level can be provided."